

## FAIR PROCESSING NOTICE

### WHO WE ARE

H&R Healthcare's company registration number is 05817827 and our registered address is: 3 Redcliff Road Melton Park, Melton, Hull, England, HU14 3RS.

Our Fair Processing Notice explains your privacy rights and how we gather, use and share information about you. If you wish to get in touch, our Data Protection Officer can be reached at:

**dpo@hrhealthcare.co.uk**

or by post at:

**Data Protection Officer, H&R Healthcare Ltd, 3 Redcliff Road, Melton Park, Melton, HU14 3RS.**

### YOUR RIGHTS

You have the right to object to how we process your personal information. You also have the right to access, correct, sometimes delete and restrict the personal information we use. In addition, you have the right to complain to us and to the data protection regulator (the Information Commissioner's Office).

### THE TYPE OF PERSONAL DATA WE COLLECT

We may collect the following information:

- Business, company or charity name
- Name
- Address
- Contact information, including email addresses and phone numbers
- Enquiry information
- Information required for VAT exemption.

### HOW WE USE PERSONAL INFORMATION

We use your personal information to provide you with products and services, to comply with the law and enforce our legal rights and to improve and market our products and services.

### SHARING AND TRANSFERRING PERSONAL INFORMATION

We share personal information with our suppliers and other third parties, where needed, to provide you with the best products and services. We also share personal information with regulators and law enforcement agencies, if required. Sometimes we transfer personal information to other countries outside the UK for these purposes, where suitable protection is in place.

### KEEPING PERSONAL INFORMATION

We will keep your personal information securely for as long as we need to for the purposes described in our Data Protection Policy (POL003, available on request).

### YOUR CONSENT

Sometimes we need your consent to use your personal information (for example marketing). We won't always need consent to use personal information – for example if we need to meet regulatory requirements or to perform a contract with you. Where you have given us consent, you have the right to withdraw it at any time. You can withdraw your consent by emailing: **dpo@hrhealthcare.co.uk**.

Signed:   
Richard Cornwell (Mar 7, 2023 10:44 GMT)

Date: 07/03/2023

**Richard Cornwell – Managing Director**